

Curriculum Vitae
Amy Renee O'Keefe

October 30, 2023

General Information

University address: Interior Architecture and Design
College of Fine Arts
William Johnston Building 1040
Florida State University
Tallahassee, Florida 32306-1231
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Professional Preparation

2003 MS, Florida State University. Major: Interior Design. Supervisor: Lisa Waxman, Ph.D.

Amy R. Miller. (2003). *"Environmentally Friendly Products in Interior Design"*. Master's project, Florida State University.

1993 BS, Florida State University. Major: Management.

Professional Credential(s)

2018–present Certified Aging in Place Specialist (CAPS).

2006–present Florida License from Board of Architectural & Interior Design.
Renewal Period is February 2023 which is based on CEU accrual of 20 credit hours including 2-hour Health Safety & Welfare Advanced Building Code.

2006–present National Council for Interior Design Qualification (NCIDQ).
Certificate Number: 021553.

Professional Experience

- 2018–present Specialized Faculty Member, Interior Architecture & Design, Florida State University. Responsible for teaching 6 Interior Design courses each year.
- 2018–present Undergraduate Advisor in the Major, Interior Architecture & Design, Florida State University. Responsible for undergraduate advising in the major.
- 2016–2018 Teach Faculty I V. in Lieu Adjunct, Interior Architecture & Design, Florida State University. Taught undergraduate and graduate courses each semester.
- 2012–2018 Senior Interior Designer, The Sechrest Design Company. Worked as a licensed interior designer who served as project manager for multiple residential and commercial clients with projects that include residential remodels, commercial remodels, new construction, interior space planning, technical drawings that included floor plans and elevations, finish material selections, lighting specifications, fabrication of furniture and accessories, and product specifications for interiors. Oversight of student interns as needed.
- 2006–2012 Interior Designer, The Sechrest Design Company. Worked as a licensed interior designer who served as project manager for several residential and commercial clients with projects that include residential remodels, interior space planning, case-piece design, fabrication of furniture and accessories, and product specifications for interiors. Other projects include exterior elevations for residences and development of exterior living spaces. Oversaw interns from various universities during each semester and oversaw the in-house design assistant.
- 2003–2006 Designer Assistant, The Sechrest Design Company. Worked as a design assistant for a licensed interior designer. Served as project manager to several local residential and commercial clients for various projects. Oversaw sample library maintenance.
- 2002–2003 Part-time Design Assistant & Intern, The Sechrest Design Company. Worked as an intern and part-time staff member for a licensed interior designer. Projects included case-piece design, space planning and product specification, including finishes, furniture and lighting. Maintained sample library.

Honors, Awards, and Prizes

Center for the Advancement of Teaching's Thank-a-Professor program, Center for the Advancement of Teaching (2021). (\$0).

12/03/2021: Received from the Center for the Advancement of Teaching's Thank-a-Professor program, words of appreciation from a student who was enrolled in the Studio II course in fall 2021.

Center for the Advancement of Teaching's Thank-a-Professor program, Center for the

Advancement of Teaching (2019). (\$0).

12/05/2019: Received from the Center for the Advancement of Teaching's Thank-a-Professor program, words of appreciation from a student who was enrolled in the Design Fundamentals II course in spring 2019.

Chapter Service Award, American Society of Interior Designers (2012).
Chapter Service Award, American Society of Interior Designers (2011).
Chapter Service Award, American Society of Interior Designers (2010).
Chapter Service Award, American Society of Interior Designers (2009).
Chapter Service Award, American Society of Interior Designers (2008).

Current Membership in Professional Organizations

American Society of Interior Designers (2006 to Present)
Interior Design Educator's Council (2019-2020)

Teaching

Courses Taught

Design and Human Experience (IND2219)
Design Fundamentals II (IND1204)
Graduate Technical Design (IND5425)
Special Topics in Interior Design (IND3930)
Special Topics in Interior Design (IND5930)
Interior Design Studio II (IND4218C)
Integrated Design Fundamentals (IND5208)
Portfolio Development II (IND3533)
Portfolio I (IND3529)
Design Fundamentals II (IND 1204)
Design Fundamentals II (IND1204)
Portfolio I (IND3529)
Design Fundamentals II (IND 1204)
Design Fundamentals II (IND 1204)
Portfolio I (IND 3529)
Design Fundamentals II (IND 1204)
Graduate Technical Design (IND 5425)
Design Fundamentals II (IND 1204)

New Course Development

Universal Design or Inclusive Design? (2022)
Design Fundamentals: Technical Design IND 5208 (2022)
Special Topics: Residential Remix IND 3930 (2022)

Management of Multiple Course Sections

Design Fundamentals II (IND1204)

Master's Committee Member

Greenwood, L. A., graduate. (2022). *IMPROVING WELLBEING: FACILITATING COMFORTABLE LIFE TRANSITIONS IN THE NURSING HOME.*

Additional Teaching Not Reported Elsewhere

O'Keefe, A. R. (2022). *Course Creation of a Discussion and Research-based class on Universal Design and Inclusive Design.* Interior Architecture & Design Department.

Summer 2022: Created course content for Special Topic, "Universal Design vs. Inclusive Design". In this course, students will research, explore and critique existing spaces based on universal design and inclusive design principles. Students will critique photographs of interior spaces as related to residential design and commercial design. In doing so the course will enhance the student's understanding of universal and inclusive design principles and ultimately how to apply them to designs created in studio and in practice. The main assignment for students will be to research articles and write a paper create is an exterior patio design. Taught Spring of 2023.

O'Keefe, A. R. (2021). *Course Creation of a Residential Exterior project-based class.* Interior Architecture & Design Department.

Summer 2021: Created course content for Special Topic, "Residential Remix". In this course, students will explore and practice creative problem-solving design processes as it applies to interior residential design and exterior residential design. In doing so the course will enhance the student's residential designs for inclusion in each student's portfolio. The main project that the students will create is an exterior patio design. Taught Spring of 2022.

Field Experiences

O'Keefe, A. R., & Sickler, S. M. (2019). *High Point Market Student Field Trip.* Interior Architecture & Design Department.

October 17-21, 2019: Co-Led with Stephanie Sickler, a class trip of 27 students to tour The High Point Market, the largest home furnishings industry trade show in the world, held in High Point, North Carolina. The trip was a 4-day event that included tours of showrooms, manufacturing facilities, meetings, lectures, etc. for student attending this elective trip.

Inter-University Collaborations

O'Keefe, A. R., Sickler, S. M., & Gale, A. (2019). *Student Design Service Charrette*. FSU Department of Interior Architecture and Design in partnership with University of North Carolina Greensboro, Department of Interior Architecture.

October 18, 2019: Assisted with a vertical design charrette planned for students from both universities to engage with a community partner, Peacehaven Community Farms in North Carolina. The charrette included preparation of student's process work, conceptual designs, pre-design design concepts and a presentation to the stakeholder and attendees.

Intra-University Collaboration with FSU Innovation Hub

Wang, J., Capozzo, L., Cowart, M., Carr, D. C., Dodson, M., & O'Keefe, A. R. (2023). *24-Hour Design Sprint Panel Discussion for SMART HOME DESIGN FOR AGING IN PLACE*. Innovation Hub in partnership with FSU Dept. of IA&D, FSU Dept. of Sociology and Claude Pepper Center, FSU College of Medicine, and Minto Communities.

April 14, 2023: Served as a member of a panel discussion for Smart Home Design for Aging In Place design in the home. Students were moved into groups and had to create a product to assist with smart home design for aging in place.

Mentions of My Work by Others

O'Keefe, A. R., Sherman, L. R., & McLane, Y. (2022). *The article, Embedded Librarianship in the Library: A Case Study in Interior Design, as published by Art Documentation: Journal of the Art Libraries Society of North America wherein the author, Leah Sherman writes about the interdisciplinary relationship between the main library and the interior design course that maintained over three consecutive years of collaboration*. Florida State University Libraries in partner with FSU Interior Architecture & Design Department.

Leah Reilly Sherman.

Service

Florida State University

FSU College Service

Member, College of Fine Arts Curriculum Committee (2023–present).

Member of the committee responsible for reviewing curriculum for the College of Fine Arts.

FSU Department Service

Committee Member to determine technology curriculum needed within Department, Technology Curriculum Committee (2023–present).

Assist with identification of technological program needs for the curriculum within the department.

Member, Undergraduate Curriculum Committee (2022–present).

Member of the committee responsible for reviewing undergraduate curriculum and student engagement related to the study of Interior Design and how it relates to the profession.

Member, First Year Foundations Committee (2018–present).

Member of the committee responsible for the first year or foundations curriculum along with the First Year Review and its process. Also, includes student engagement related to the study of Interior Design.

Coordinator, Oversight of Technology (Non Curriculum) (2018–present).

Responsible for triaging all technology within the Department including computers, printers, scanners and plotter. Oversight of Tech Assistant and T. A. support for tutoring and triage who work together to resolve technology issues within the Department. Oversight of maintenance of all equipment. Oversight of printing for the needs of the Department.

Advisor for the Interior Architecture & Design Department, College of Fine Arts Orientation Advisors (2023).

Attended orientation sessions as needed for Spring 2023, Summer 2023, and Fall 2023 in the in-person setting. Meet with incoming first time in college, lower division transfers, and upper division transfer students to discuss the Interior Design curriculum.

Facilitator & Creator for the information for the Technology Grant, Facilitator & Creator for the Department Technology Grant (2023).

Write grant information to identify technological equipment needs for the department for the purchasing computer equipment for the Department. Work alongside Technology Curriculum Committee, Professor Dawkins and Professor Huber and the college I/T professionals to identify updates to equipment.

Facilitator & Creator for the digital information session of the IA&D, Information Session for incoming students regarding Interior Design major (2023).

Present three digital information sessions regarding an overview of the department, the Interior Design curriculum and information about the limited access major. Attendees including incoming Freshman and transfer students. Revised the PowerPoint presentation to include photographs of spaces within WJB and CAB, photographs of student work, the curriculum grid and additional information about the limited access major. This was developed for students and families to understand about the major at FSU prior to students declaring their major.

Advisor for the Interior Architecture & Design Department, College of Fine Arts Orientation Advisors (2022).

Attended all orientation sessions for Spring 2022, Summer 2022 and Fall 2022 for in-person and as-needed remote meetings. Met with incoming first time in college, lower division transfers, and upper division transfer students to discuss the Interior Design curriculum.

Research and assist with information for grant, Technology Grant request (2022).

Assist with identification of technological equipment needs for the department for the grant writing process with Professor Dawkins.

Research and assist with information for purchase of equipment for the Department, Technology Upgrade to systems within the Department (2023–2022).

Assist with identification of technological equipment needs for the department for the purchasing computer equipment and furniture for the Department. Work alongside Professor Dawkins and Professor Huber and the college I/T professionals to identify updates to equipment.

Facilitator & Creator for the digital information session of the IA&D, Information Session for incoming students regarding Interior Design major (2022).

Presented three digital information sessions regarding an overview of the department, the Interior Design curriculum and information about the limited access major. Attendees including incoming Freshman and transfer students. Revised the PowerPoint presentation to include photographs of spaces within WJB and CAB, photographs of student work, the curriculum grid and additional information about the limited access major. This was developed for students and families to understand about the major at FSU prior to students declaring their major.

Coordinator, Marketing Materials for Interior Architecture & Design Department (2022).

Coordinated the update of all marketing materials for the Interior Architecture & Design Department. Materials included the IA&D website, print and digital brochure, and correspondence talking points for all advisors.

Coordinator, Oversight of Resource Room (2018–2022).

Responsible for all new and existing samples and product information for the Library or Resource Room. Oversight of work/study student for the organization and support for samples and materials from August 2020 to present. Oversight of T. A. support for samples and organization from August 2018 until April 2020. Oversight of Master list of Materials found in the Resource Room and additional websites for samples for students.

Technology Liaison, The Power of Design: Shaping Lives, Building Community Committee (2022).

February 11, 2022: The FSU Department of Interior Architecture and Design hosted the guest speaker, George Bandy, Jr. who is a champion for Sustainability, with a wide range of experience in Business, Design, and Leadership. The engagement occurred after he participated in a Community Outreach event. My obligation to the conference included confirming the presentation room had adequate and updated technology for the presentation. The speaker event was open to the public and the students of FSU.

Research and assist with information for grant, Technology Grant request (2021).

Assist with identification of technological equipment needs for the department for the grant writing process

with Dr. Pable.

Advisor for the Interior Architecture & Design Department, College of Fine Arts Orientation Advisors (2021).

Attended all orientation sessions for Spring 2021, Summer 2021, and Fall 2021 in the remote meetings through Zoom. Meet with incoming first time in college, lower division transfers, and upper division transfer students to discuss the Interior Design curriculum.

Specialized Faculty Member for the Interior Architecture & Design Department, CIDA Preparation Committee (2021).

Preparation of documentation from classes IND 1204, IND 4218C and IND 3529 for accreditation visit from CIDA in November 2021.

Coordinator, Marketing Materials for Interior Architecture & Design Department (2021).

Coordinated the update of all marketing materials for the Interior Architecture & Design Department. Materials included the IA&D website, print and digital brochure, and correspondence talking points for all advisors.

Creator for the digital information session of the IA&D, Information Session for incoming students regarding Interior Design major (2021).

Presented a digital information session regarding an overview of the department, the Interior Design curriculum and information about the limited access major. Attendees including incoming Freshman and transfer students. Created the PowerPoint presentation to include gathering of photographs to include design spaces within WJB and CAB, photographs of student work, the curriculum grid and additional information about the limited access major. This was developed for students and families to understand about the major at FSU prior to students declaring their major.

Research and assist with information for grant, Technology Grant request (2020–2021).

Assist with identification of technological equipment needs for the department for the grant writing process with Dr. Pable.

Facilitated teaching methods, Coordinator for Faculty Teaching needs for Remote & In-Person Teaching (2020–2021).

Facilitated various teaching methods for the full-time faculty and adjunct professors for classes in the system along with needs in the classroom for the Spring 2021 semester.

Advisor for the Interior Architecture & Design Department, College of Fine Arts Orientation Advisors (2020).

Attended all orientation sessions for Spring 2020, Summer 2020 and Fall 2020 with the change from In-Person to remote meetings through Zoom. Meet with incoming first time in college, lower division transfers, and upper division transfer students to discuss the Interior Design curriculum.

Advisor for the Interior Architecture & Design Department, Facilitated current IND 4243C course for liberal studies designation (2020).

Worked with Undergraduate Studies and the curricular request committee to have the Interior Design course, IND 4243C, Studio IV, designated as a liberal studies Scholarship in Practice class. Liberal Studies Scholarship in Practice (SIP) courses help students become critical thinkers, creative users of knowledge,

and independent thinkers. Courses must engage students in the application of knowledge from a particular field of study and create a tangible product or outcome. By changing the IND class to this designation, the student does not need to seek another class outside of the IND curriculum for this class.

Research and assist with information for grant, Technology Grant request (2020).

Assist with identification of technological equipment needs for the department for the grant writing process with Dr. Pable. Assist with distribution of equipment upon receipt.

Creator of the floor plans for the studio classrooms in WJB, Classroom layout and needs for teaching (2020).

Created and measured physical spaces and furniture in all studio classrooms for floor plans for student placement within capacities and distances due to COVID-19 restrictions.

Facilitated teaching methods, Coordinator for Faculty Teaching needs for Remote & In-Person Teaching (2020).

Facilitated various teaching methods for the full-time faculty and adjunct professors for classes in the system along with needs in the classroom for the Fall 2020 semester.

Coordinator, Marketing Materials for Interior Architecture & Design Department (2020).

Coordinated the update of all marketing materials for the Interior Architecture & Design Department. Materials included the IA&D website, print and digital brochure, and correspondence talking points for all advisors.

Designer and Creator for the digital remote tour of the IA&D, Remote Tour for Interior Architecture & Design Department (2020).

Created the presentation for the digital tour of the Interior Architecture & Design Department. This includes the gathering of photographs to include design spaces within WJB and CAB, photographs or files of student work, photographs of student learning opportunities and the text to guide the viewer through the presentation. This was completed to allow remote visits to the Department during the time of COVID-19 cancellation of tours and in-person meetings.

Coordinator, Coordinator for the Questionnaire for the FSU application process (2020).

Facilitated and coordinated the questions for the FSU application process between IA&D, CFA and the Admissions Department.

Committee member, Career Fair Day for Interior Architecture & Design (2018–2020).

Work with committee members to host a career day for students who need internships and careers upon graduation; and work with outside providers as well as career center on campus.

Technology Liaison, Architecture Media Politics Society (AMPS) conference (2020).

January 16 & 17, 2020: The FSU Department of Interior Architecture and Design hosted the Architecture Media Politics Society (AMPS) conference entitled, *Experiential Design: Rethinking Relations between People, Objects, and Environments* on January 16 and 17, 2020. My obligation to the conference included confirming all presentation rooms had adequate and updated technology for presentations; assisted with presentation files for conference opening and keynote speakers; assisted with technology for gallery presentations; assisted with student volunteers; and answered questions related to the conference and the campus of Florida State University. The conference included 90 international participants and 73

presentations located in the William Johnston Building.

Coordinator, Marketing Materials for Interior Architecture & Design Department (2019).

Coordinated the update of all marketing materials for the Interior Architecture & Design Department. Materials included the IA&D website, print and digital brochure, and correspondence talking points for all advisors.

FSU Program Service

Advocate for the profession at the Florida Legislature, Florida Registered Interior Designer (2020).

01/20/20: Attended the Florida House of Representatives committee meeting to oppose de-regulation of Licensed Interior Designers in the State of Florida.

Advocate for the profession at the Florida Legislature, Florida Registered Interior Designer (2019).

Service to Profession 03/19/19: Attended the Florida House of Representatives committee meeting to oppose de-regulation of Licensed Interior Designers in the State of Florida.

The Profession

Service to Professional Associations

Professional Educator Member, Professional educator member of the international organization, ASID.org and a member of the North Florida Chapter of ASID from 2006 until present. Attend local meetings, engage in national or local Continuing Education Unit Opportunities. Engage with the local community at meetings, American Society of Interior Designers (2018–present).

North Florida Chapter Board Member, Professional Development Director as a voting member of the North Florida Chapter of American Society of Interior Designers , American Society of Interior Designers (2023–2025).

Professional Member, Professional member of the international organization, ASID.org and a member of the North Florida Chapter of ASID. Attend local meetings, engage in national or local Continuing Education Unit Opportunities. Engage with the local community at meetings, American Society of Interior Designers (2006–2018).

Design Community Coordinator for Tallahassee, FL, American Society of Interior Designers (2007–2013).

This position included coordinating bi-monthly meetings which included Continuing Education Unit presentations, vendor presentations and professional mixers. Worked as the liaison between the professional community and the student chapter at Florida State University. Also, formulated the Community Outreach Committee.

Coordinator for Community Outreach Committee, Community Outreach Committee for Tallahassee Community, American Society of Interior Designers (2008–2010).

Founded this committee which assisted Children's Home Society in Tallahassee, FL with interior needs at one of the homes for children.

The Community

Member, American Legion Auxiliary (2013–2020).

As a member, I support The American Legion and honor the sacrifice of those who serve by enhancing the lives of our veterans, military, and their families, both at home and abroad. For God and Country, we advocate for veterans, educate our citizens, mentor youth, and promote patriotism, good citizenship, peace and security.

Volunteer, Walk Roll Run, Disabilities First (2014).

Volunteered with Disabilities First to assist participants in the importance of universal design for everyone and most importantly for individuals with disabilities.

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Volunteer, Walk Roll Run, Disabilities First (2011).

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Volunteer, Walk Roll Run, Disabilities First (2010).

Volunteered with Disabilities First to assist participants in the importance of universal design for everyone and most importantly for individuals with disabilities.

Member, Volunteer in non-profit organization, Junior League of Tallahassee (2003–2010).

Participated on several committees for this non-profit organization in which members volunteer their time, raise money and donations, and increase awareness for children and families in the Leon County area.

Volunteer, Walk Roll Run, Disabilities First (2009).

Volunteered with Disabilities First to assist participants in the importance of universal design for everyone and most importantly for individuals with disabilities.